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UNITED STATES DEPARTMENT OF EDUCATION

FEDERAL STUDENT AID
SCHOOL ELIGIBILITY CHANNEL
SCHOOL PARTICIPATION TEAM
SAN FRANCISCO/SEATTLE TEAM

Dr. Sharon Y. Hart
President
Northern Marianas College
As Terlaje
Saipan, MP 96950-1250

04/27/2012

OPE ID 03033000

Approval Notice

Reason for Action: Officials/Directors of Institution
Add TEACH Grant Program

Approval Date: Effective 04/05/2012

Dear Dr. Hart:

The San Francisco/Seattle School Participation Team has completed its review of the documentation that Northern Marianas College (Institution) submitted regarding its officials/directors of institution, and its request for approval of participation in the TEACH Grant program.

As a result of that review, the institution is approved to participate in the TEACH Grant Program.

To begin its participation in the TEACH Grant Program, the institution is advised of the following:

The institution's reporting and funding for TEACH Grant awards will all be done through its Main Campus. If the institution (main campus) has already established an SAIG mailbox for sending and receiving Federal Pell Grant (Pell Grant), Academic Competitiveness Grant (ACG), or National Science and Mathematics Access to Retain Talent Grant (National SMART Grant) records, it may use that SAIG mailbox for the purpose of sending and receiving TEACH Grant records. If the institution has not yet enrolled for one or more of the programs under Grant Service on the SAIG Enrollment Web site, it must now establish an SAIG mailbox for the purpose of sending and receiving TEACH Grant records.

If a Main Campus must establish an SAIG mailbox for the purpose of sending and receiving

TEACH Grant records, the Destination Point Administrator (DPA) will first determine whether the school needs to Submit an Initial Application, Add a New Destination Point (TG number/mailbox), or Modify Existing Services for a Destination Point. To complete any of these actions, the DPA will click on Enroll for SAIG Mailbox on the SAIG Enrollment Web site's home page, click on the link for the action that needs to be completed, and follow the instructions for completing the action. Note: For assistance with establishing an SAIG mailbox for the purpose of sending and receiving TEACH Grant records, contact CPS/SAIG Technical Support at 800/330-5947 (TDD/TTY 800/511-5806) or e-mail CPSSAIG@ed.gov.

For more operational information, please refer to the June 19, 2008 Electronic Announcement posted on the Information for Financial Aid Professionals (IFAP) web site at <http://ifap.ed.gov/eannouncements/061908AddtlTEACHGrantOpImp.html>.

Additionally, we have updated our records to reflect the following:

New officials:

Dr. Sharon Y. Hart, President

Mr. David Attao, Dean of Administration

Please print a copy of this notice and the Eligibility and Certification Approval Report (ECAR) from the EAPP website at <http://eligcert.ed.gov/eapp/owa/ecar>. This Approval Notice is an addendum to the Institution's Program Participation Agreement (PPA). Please retain this notice and the ECAR with the PPA for compliance purposes.

Should you have any questions, please contact Kimberly Wu at (415) 486-5619.

Sincerely,



Erik Fosker

Team Lead

School Participation Team, NW

San Francisco/Seattle Team

cc: Daisy P. Manglona-Propst, Director of Financial Aid

TEACH Grant Program

What is the TEACH Grant Program?

The Teacher Education Assistance for College and Higher Education (TEACH) Grant Program provides grants of up to \$4,000 per year to students who agree to teach for four years at an elementary school, secondary school, or educational service agency that serves students from low-income families and to meet other requirements. The terms and conditions of this teaching service obligation are explained in the TEACH Grant Agreement to Serve that you must sign before you receive a TEACH Grant (see "What is the TEACH Grant Agreement to Serve?" below).

IMPORTANT: If you do not complete your service obligation, all TEACH Grant funds you received will be converted to a Federal Direct Unsubsidized Stafford Loan. You must then repay this loan to the U.S. Department of Education (ED), with interest charged from the date the TEACH Grant was disbursed (paid out).

What are the eligibility requirements?

To receive a TEACH Grant, you must:

- Meet the general eligibility requirements for the federal student aid programs as described at www.studentaid.ed.gov/funding.
- Complete the *Free Application for Federal Student Aid* (FAFSASM).
- Be enrolled as an undergraduate, postbaccalaureate, or graduate student at a school that participates in the TEACH Grant Program.
- Be enrolled in a TEACH-Grant-eligible program.
- Meet certain academic achievement requirements (generally, scoring above the 75th percentile on one or more portions of a college admissions test or maintaining a cumulative GPA of at least 3.25).
- Receive counseling (on ED's TEACH Grant website at <http://teach-ats.ed.gov>) that explains the terms and conditions of the TEACH Grant service obligation.
- Sign a TEACH Grant Agreement to Serve.

What is a TEACH-Grant-eligible program?

A TEACH-Grant-eligible program is a program of study that is designed to prepare you to teach as a highly qualified teacher in a high-need field and that leads to a bachelor's or master's degree, or is a post-baccalaureate program. A two-year program that is

acceptable for full credit toward a bachelor's degree is considered a program that leads to a bachelor's degree. A postbaccalaureate program is a program for students who have already earned a bachelor's degree that (1) does not lead to a graduate degree, (2) is treated as an undergraduate program, and (3) consists of courses required by a state in order for you to receive a certification or license to teach in an elementary or secondary school in that state. A postbaccalaureate program is **not** TEACH-Grant-eligible if it is offered by a school that also offers a bachelor's degree in education.

Schools that participate in the TEACH Grant Program determine which of the programs they offer are TEACH-Grant-eligible. A program that is TEACH-Grant-eligible at one school might not be TEACH-Grant-eligible at another school. Contact the financial aid office at the school you are attending (or that you plan to attend) to find out which programs at that school are eligible.

What is the TEACH Grant Agreement to Serve?

Each year that you receive a TEACH Grant, you must sign an Agreement to Serve on ED's TEACH Grant website at <http://teach-ats.ed.gov>. The TEACH Grant Agreement to Serve explains the terms and conditions of the service obligation you must agree to fulfill as a condition for receiving a TEACH Grant. By signing the Agreement to Serve, you agree to these terms and conditions and acknowledge your understanding that if you do not fulfill the service obligation, the TEACH Grant funds you received will be converted to a loan that you must repay.

What are the terms and conditions of the TEACH Grant service obligation?

In exchange for receiving a TEACH Grant, you must agree to the following:

- For each TEACH-Grant-eligible program for which you receive TEACH Grant funds, you must serve as a full-time teacher for a total of at least four academic years within eight years after you complete or otherwise cease to be enrolled in the program for which you received the TEACH Grant.
- You must perform the teaching service as a highly qualified teacher at a low-income school or educational service agency. The term "highly qualified teacher" is defined in Section 9101(23)



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of the *Elementary and Secondary Education Act of 1965* and in Section 602(10) of the *Individuals with Disabilities Education Act*.

- Your teaching service must be in a high-need field.
- You must provide ED with documentation of your progress toward completing your service obligation.
- If you do not meet the requirements of your service obligation, all TEACH Grant funds you received will be converted to a Federal Direct Unsubsidized Stafford Loan. You must repay this loan in full, with interest charged from the date of each TEACH Grant disbursement.

What are high-need fields?

High-need fields are bilingual education and English language acquisition, foreign language, mathematics, reading specialist, science, and special education, as well as any other field that has been identified as high-need by the federal government, a state government, or a local education agency, and that is included in ED's annual *Teacher Shortage Area Nationwide Listing (Nationwide List)*. If you are planning to teach in a high-need field that is included in the *Nationwide List*, that field must be listed for the state where you teach either at the time you begin your qualifying teaching service or at the time you received a TEACH Grant. To access the *Nationwide List*, visit www.ed.gov/about/offices/list/oep/pol/tsa.doc.

How can I identify schools or educational service agencies that serve low-income students?

Elementary and secondary schools (public and private) and educational service agencies serving low-income students are listed in ED's annual "Teacher Cancellation Low-Income Directory." To access the directory, visit www.tdi.ed.gov and click on the "Search" button. In addition, elementary or secondary schools operated by the Department of the Interior's Bureau of Indian Education (BIE) or operated on Indian reservations by Indian tribal groups under contract or grant with the BIE qualify as low-income schools.

Can a TEACH Grant service obligation ever be suspended or cancelled?

You may request a temporary suspension of the eight-year period for completing your TEACH Grant service obligation based on:

- Your enrollment in a TEACH-Grant-eligible program or your enrollment in a program that a state requires you to complete in order to receive a certification or license to teach in that state's elementary or secondary schools. For example, if you received a TEACH Grant for an undergraduate program and you later enroll in a graduate program for which you would be eligible to receive a TEACH Grant, you could receive a suspension of the eight-year period for completing your service obligation for the undergraduate program while you are enrolled in the graduate program.
- A condition that is a qualifying reason for leave under the *Family and Medical Leave Act (FMLA)*.
- A call or order to active duty status for more than 30 days as a member of the armed forces reserves, or service as a member of the National Guard on full-time National Guard duty under a call to active service in connection with a war, military operation, or national emergency.

Suspensions are granted in one-year increments, not to exceed a combined total of three years for the first two conditions listed above, or a total of three years for the third condition. If you receive a suspension, the eight-year period for completing your service obligation is put "on hold" during the suspension period. For example, if you receive a one-year suspension after two years of the eight-year period for completing your service obligation have elapsed, you would have six years left to complete your service obligation when the one-year suspension period ends.

Your TEACH Grant service obligation may be cancelled (discharged) if you die or if you become totally and permanently disabled (see www.ifap.ed.gov/disabilitydischarge/borrowerprocess.html). You may also receive a discharge of some or all of your four-year teaching requirement if you are called or ordered to qualifying military active duty for a period that exceeds three years.

If I'm interested in receiving a TEACH Grant, where can I get more information?

Contact the financial aid office at the school where you will be enrolled to find out whether the school participates in the TEACH Grant Program and to learn about the programs of study at the school that are TEACH-Grant-eligible.

